



REPUBLIC OF THE PHILIPPINES
 PROVINCE OF ISABELA
 CITY OF SANTIAGO
 BARANGAY SAN ISIDRO



OFFICE OF THE SANGGUNIANG KABATAAN

EXCERPT FROM THE MINUTES OF THE 1ST REGULAR SESSION OF THE SANGGUNIANG KABATAAN OF SAN ISIDRO, SANTIAGO CITY, HELD IN BARANGAY HALL OF SAN ISIDRO, SANTIAGO CITY, HELD ON NOVEMBER 11, 2023 @8 O'CLOCK IN THE EVENING.

Present:

- | | |
|------------------------------|-----------------------------------|
| HON. MARK BRYAN E. MARVIL | -SANGGUNIANG KABATAAN, CHAIRERSON |
| HON. MARVIN B. ESTRADA | - SANGGUNIANG KABATAAN, MEMBER |
| HON. ALVIN MADRIGA | - SANGGUNIANG KABATAAN, MEMBER |
| HON. PRINCESS ANGEL A. GAWAT | - SANGGUNIANG KABATAAN, MEMBER |
| HON. KZCHIN LYNARD A. GARCIA | - SANGGUNIANG KABATAAN, MEMBER |
| HON. JEREMY R. RIGOR | - SANGGUNIANG KABATAAN, MEMBER |
| HON. JOHN LLOYD F. ROSAL | - SANGGUNIANG KABATAAN, MEMBER |
| HON. KORINA E. RIGOR | - SANGGUNIANG KABATAAN, MEMBER |

Absent:

NONE



Resolution No. 005, Series of 2023
 Date: November 16, 2023

"A RESOLUTION ADOPTING THE INTERNAL RULES OF PROCEDURE OF THE SANGGUNIANG BARANGAY OF BARANGAY SAN ISIDRO, SANTIAGO CITY."

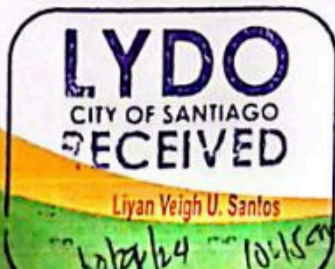
WHEREAS, we, the duly-elected Sangguniang Kabataan Officials of Barangay **SAN ISIDRO, SANTIAGO CITY**, adhere to the principle that sincere and unity among the members of the Sangguniang Kabataan in order to uplift the general welfare of the youth;

WHEREAS, the challenges that confront the Sangguniang Kabataan march as briskly as the changes that occur in the society;

WHEREAS, in order to cope up with these challenges, we have to have a Constitution and By-laws that is responsive to the demands of the present times;

NOW THEREFORE, on motion of SK Member Korina E. Rigor, duly seconded by SK Member Kzchin Lynard A. Garcia, this resolution unanimous approved by this November body present in the session.

RESOLVED, as it is hereby resolved, **ADOPTING AND REVISING THE INTERNAL RULES OF PROCEDURE OF THE SANGGUNIANG BARANGAY OF BARANGAY SAN ISIDRO, SANTIAGO CITY**



SK Federation Office
 Date: 3/25/24 Time: 2:55
 [Signature]



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BARANGAY SAN ISIDRO



Article I

COMPOSITION

Section 1. The Sangguniang Kabataan of Barangay San Isidro, the youth governing body of this barangay, shall be composed of a Chairman and seven (7) members including the Secretary and the Treasurer.

Section 2. All these officials of the Sangguniang Kabataan shall be elected by the Sangguniang Kabataan registered voters.

Section 3. The secretary and the treasurer shall be appointed by the chairman from among the members of the Sangguniang Kabataan, subject to their concurrence.

Article II

NAME AND DOMICILE

Section 1. The organization shall be known as Sangguniang Kabataan of Barangay San Isidro, herein referred to as SK – San Isidro.

Section 2. The principal office of the SK – San Isidro shall be located within the area of Barangay San Isidro.

Article III

POWERS AND FUNCTIONS OF THE SK – San Isidro

Section 1. The SK – San Isidro should have the following powers and functions:

- a. Promulgate resolutions necessary to carry out the objectives of the youth in the barangay, in accordance with the applicable provisions of the Local Government Code of 1991, otherwise known as Republic Act 7160;
- b. Initiate programs designed to enhance the social, political, economic, cultural, intellectual, moral, spiritual and physical development of the members;
- c. Hold fun-raising activities, the proceeds of which shall be tax exempt and shall accrue to the general fund of Sangguniang Kabataan. Provided, however, that in the appropriation thereof, the special purpose for which such activity has been held shall be first satisfied;
- d. Create such bodies or committees as it may deem necessary to effectively carry out its programs and activities;
- e. Submit annual and end of term reports to the Sangguniang Barangay on their respective projects and activities for the survival and development of the youth in the barangay;
- f. Consult and coordinate with all youth organizations in the barangay for policy formation and program implementation;
- g. Coordinate with the appropriate National Agency for the implementation of youth development projects and programs at the National level;
- h. Exercise such other powers and perform such other duties and functions at the Sangguniang Barangay may determine or delegate; and
- i. Exercise such other powers and perform such other functions as maybe prescribed by law or ordinance.



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Article IV

THE SK – SAN ISIDRO OFFICIALS

Section 1. The SK – San Isidro Officials composed of the following:

SK Chairman: HON. MARK BRYAN E. MARVIL

SK Members:

HON. MARVIN B. ESTRADA

HON. ALVIN MADRIAGA

HON. PRINCESS ANGEL A. GAWAT

HON. KZCHIN LYNARD A. GARCIA

HON. JEREMY R. RIGOR

HON. JOHN LLOYD F. ROSAL

HON. KORINA E. RIGOR

SK Secretary: MS. RODALYN I. MADRIAGA

SK Treasurer: MR. JAYROLD R. CASTILLO

Article V

THE STANDING COMMITTEES

- **COMMITTEE ON EDUCATION & CULTURE**
 - HON. KORINA RIGOR
- **COMMITTEE ON ENVIRONMENTAL PROTECTION, CLIMATE CHANGE ADAPTATION AND DISASTER RISK REDUCTION AND RESILIENCY**
 - HON. JEREMY RIGOR
- **COMMITTEE ON YOUTH EMPLOYMENT AND LIVELIHOOD**
 - HON. MARK BRYAN E. MARVIL
- **COMMITTEE ON HEALTH, HEALTH SERVICES AND REPRODUCTIVE HEALTH**
 - HON. PRINCESS ANGEL GAWAT
- **COMMITTEE ON ANTI-DRUG ABUSE AND SOCIAL PROTECTION**
 - HON. JOHN LLOYD ROSAL
 - HON. MARVIN ESTRADA
- **COMMITTEE ON GENDER AND DEVELOPMENT**
 - HON. ALVIN MADRIAGA
- **COMMITTEE ON ACTIVE CITIZENSHIP, GLOBAL MOBILITY, AND GOOD GOVERNANCE**
 - HON. KZCHIN LYNARD GARCIA
- **COMMITTEE ON SPORTS AND DEVELOPMENT**
 - HON. MARK BRYAN E. MARVIL



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Article VI

POWERS AND FUNCTIONS OF THE OFFICIALS OF THE SK – SAN ISIDRO

Section 1. The Sangguniang Kabataan Chairman shall:

- a. In addition to the duties which may be assigned to him by the Sangguniang Barangay upon assumption of office, he shall exercise the same powers, discharge the same duties and functions and enjoy the same privileges as the regular Sangguniang Barangay members, and shall be the Chairman of the Committee on Youth and Sports Development;
- b. Serve as member of the Barangay Development Council (BDC);
- c. Represent the Sangguniang Kabataan in the Pederasyon ng mga Sangguniang Kabataan;
- d. Implement policies, programs and projects within his jurisdiction in coordination with the Sangguniang Barangay;
- e. Exercise general supervision over the affairs and activities of the Sangguniang Kabataan and the official conduct of its members and the Sangguniang Kabataan Officials within his jurisdiction;
- f. Appoint with the concurrence of the Sangguniang Kabataan among the members of the Sangguniang Kabataan, the Secretary and the Treasurer, and such other Officials as may be deemed necessary; and
- g. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

Section 2. The Sangguniang Kabataan secretary shall:

- a. Keep all records of the Sangguniang Kabataan;
- b. Prepare and keep the minutes of all meetings of the Sangguniang Kabataan;
- c. Prepare all forms necessary for the conduct of resignation, elections, initiatives, referenda, plebiscites, in coordination with the Barangay secretary and the COMELEC; and
- d. Perform such other duties and discharge such other functions as the Sangguniang Kabataan Chairman may prescribe or direct.

Section 3. The Sangguniang Kabataan Treasurer shall:

- a. Take custody of all Sangguniang Kabataan property and funds not otherwise deposited with the Municipal Treasurer;
- b. Collect and receive contributions, moneys, materials and all other resources intended for the Sangguniang Kabataan;
- c. Disburse funds in accordance with the approved budget of the Sangguniang Kabataan;
- d. Certify the availability of fund whenever necessary;
- e. Submit to the Sangguniang Kabataan and to the Sangguniang Barangay certified and detailed statements of actual income and expenditures at the end of every month; and
- f. Perform such other duties and functions as the Sangguniang Kabataan Chairman may direct.



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Article VII

MEETINGS, ORDER OF BUSINESS AND QUORUM

Section 1. The regular meeting of the SK – San Isidro shall be every second Sunday of each month, 6 o'clock in the afternoon at the Barangay Session Hall.

Section 2. Order of Business in Regular meeting shall be as follows:

- a. Call to Order
- b. Prayer
- c. Privilege Speech
- d. Roll Call
- e. Reading and Consideration of the Previous Minutes
- f. Agenda – Unfinished Business – Business for the Day – Others
- g. Announcement
- h. Adjournment

Section 3. Special meetings maybe called by the SK Chairman or any three (3) of the Members by giving written notice to all members of the date, time, place, agenda of the meeting at least one (1) day in advance.

Section 4. Notices of regular or special meetings shall be furnished the Punong Barangay and the Sangguniang Barangay for their information.

Section 5. A majority of all the SK – San Isidro officials shall constitute a quorum in order to transact official business.

Article VIII

DECORUM AND PENALTIES AND FINES

Section 1. Conduct during meetings, during every regular and/or special meeting, the SK – San Isidro Members should observe the following rules and policies:

- a. The meeting will start at 6:00 in the afternoon and ten minutes before the start of the meeting;
- b. Early quitting during regular meeting is not allowed except for emergency cases as permit by the majority of the members present;
- c. Tardiness is not allowed with some provisions of fifteen (15) minutes is the grace period but sixteen (16) minutes to thirty (30) late had a fine of Php 50.00;
- d. Absent without justifiable reason during regular and/or special meeting will be fined of Php 75.00. Proper attire will be wearing and violation hereof will be fined of Php 50.00;

Section 2. Discipline of Members, the SK – San Isidro Members may punish its members for disorderly behavior and with the concurrence of two-thirds (2/3) of its Members, suspend or exclude from the session a Member, but if the penalty is suspension, this shall not exceed sixty (60) days.



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Article IX

GROUND FOR DISCIPLINARY ACTION

Section 1. Any SK – San Isidro Official may be disciplined, suspended, or removed from office on any of the following grounds:

- a. Disloyalty to the Republic of the Philippines;
- b. Dishonesty, oppression, misconduct in office, gross negligence, or dereliction of duty;
- d. Abuse of authority; and
- e. Such other grounds as may be provided in the Local Government Code of 1991, this Constitution and By-laws, their respective Internal Rules of Procedures, and other laws.

Article X

AMENDMENTS

Section 1. Any portion of this Constitution and By-laws may be amended by a majority of all the SK – San Isidro Members.

Article XI

EFFECTIVITY

Section 1. This Constitution and By-laws shall take effect on the date of adoption of this Sangguniang Kabataan of Barangay San Isidro.

ADOPTED, this 16th day of November 2023 at Barangay San Isidro, Santiago City.


I HEREBY CERTIFY to the correctness of the foregoing:

Certified Correct:



RODALYN I. MADRIAGA

Sangguniang Kabataan, Secretary

Attested by:


HON. MARVIN B. ESTRADA

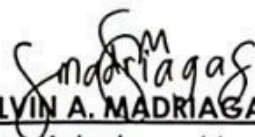
Sangguniang Kabataan, Member


HON. PRINCESS ANGEL A. GAWAT

Sangguniang Kabataan, Member


HON. JEREMY R. RIGOR

Sangguniang Kabataan, Member


HON. ALVIN A. MADRIAGA

Sangguniang Kabataan, Member


HON. KZCHIN LYNARD A. GARCIA

Sangguniang Kabataan, Member

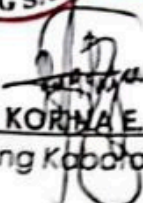

HON. JOHN LLOYD F. ROSAL

Sangguniang Kabataan, Member




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HON. KORINA E. RIGOR

Sangguniang Kabataan, Member

Approved by:


HON. MARK BRYAN E. MARVIL

Sangguniang Kabataan, Chairperson